

Timeline Chart (Physical Mobility for Studies & Traineeships)

Before the mobility

During the mobility

After the mobility

Info & Enquiry

- Home university informs about exchange possibilities abroad
- Student expresses interest in a mobility experience:
- Study exchange programmes
- Traineeship opportunities

Selection & Nomination

- Home university selects and nominates students for an exchange
- Oamk uses a nomination form for long-term mobility (for short-term mobility, email may be sufficient)

Orientation

- Orientation Days for all
- Kickoff Meeting for trainees
- Tuudo App for Lunch Discount, Enrolment Certificate (soft copy)
- Exchange Guide, Study Info Session, Digital Starter Package, Services & Facilities
- Check In Meeting for all

Registration

- Personal Identity Code via DVV
- EU Registration via Migri
- Address Registration via Posti
- Library Card
- OSAKO & ESN Membership
- UniMove Sports Membership

Departure & Travel

- Saying farewell
- Travelling back home
- Some students also stay for a year or continue their double degree

Reflection & Documentation

- Assignments and remaining grant from home university
- Letter of Confirmation from Oamk
- Transcript of Records from Oamk

Application & Admission

- Application Webinar
- MoveON application form to Oamk incl. required info & documents such as (online) Learning Agreement
- Separate housing application, e.g. PSOAS Routa dormitory
- E-Mail & Acceptance Letter from Oamk
- Welcome Webinar

Preparation & Documentation

- Learning Agreement approval by Oamk
- Travel arrangements, residence permit if applicable
- Insurance, Health Care etc.
- Housing (PSOAS Homerun)
- Tutor Assignment by Oamk
- Enrolment & Scheduling by Oamk

Studying at Oamk

- Studies & Courses
- Practical Training / Traineeship
- Course enrolment & schedules
- Using Oamk IT account, MS 365
- Campuses, work rooms etc.

Living in Oulu

- Student Life
- OSAKO & ESN
- Activities & Events
- Trips & Sightseeing
- Free Time & Work

Confirmation Letter

- Oamk emails student a confirmation letter at the end of the mobility
- Student hands in Oamk's confirmation letter at home university

Transcript of Records

- Student obtains Oamk's digital transcript of records by means of Oamk IT account and
- Hands it in at the home university as soon as it is available (usually within 3 weeks of the last learning activity)

Oamk IT Account

- Oamk sends IT account to student (email with account username followed by SMS with password)
- Student is ready to use Oamk's IT services and MS 365

Travel & Arrival

- Travelling to Finland
- Arrival days for long-term mobility: at PSOAS Routa student dormitory, incl. welcome committee of peer tutors & service staff, pick up of Oamk folder with Oamk's Enrolment Certificate (hard copy)
- Individual arrival for short-term mobility, to be agreed separately!

Reflection

- Check Up Meeting for all
- Digital Starter Package
- Mobility Orientation & Reflection
- Events with outgoing students from Oamk and the Uni Oulu

Wrapping Up

- Ending Studies / Traineeship
- Check Out Meeting for all
- Wrap Up Meeting for trainees
- Cleaning apartment
- Returning keys

Accreditation

- Accreditation or recognition of exchange studies / traineeship in the degree programme at the home university

Sharing Experience

- Family, Friends, Home University
- Re-Entry Orientation
- Participating in Oamk's Application and/or Welcome Webinar as an Exchange Alumni