**Application for Professional Teacher Education institutions**

**Further clarification by the educational institution 2024**

The information requested on this form is needed to determine the eligibility of an applicant for Professional Teacher Education because the applicant has not completed a tertiary level degree in a university or in a University of Applied Sciences.

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| Applicant |
| Family name and first names:       |
| Title:       |
| Main duty and teaching topic, field of expertise or course, which the applicant has been employed to teach:       |
| Grounds for the employment |
| Information by the educational institution about the grounds for employing the applicant in the aforementioned teaching assignment. Statements about the applicant not having completed teacher’s pedagogical studies are not necessary on this form. |
| 1. **Decree 986/1998, section 13, subsection 2**

Application of Decree 986/1998, chapter 5, section 13, subsection 1, paragraph 1, of the qualification requirements for a relevant tertiary level degree can be disregarded **on the condition that within the university degree system there is no required and applicable tertiary level degree decided by the education provider** or if **the teaching assignment** decided by the education provider **requires particularly strong or specialized practical expertise**. In this instance, the teacher must have the applicable specialist vocational qualification for the teaching assignment decided by the education provider or, in the event that there is no applicable specialist vocational qualification, other applicable degree or education in the degree structure, the teacher’s pedagogical studies mentioned in clause 1, section 2 apply, as well as **a minimum of 5 years of practical work experience** in tasks corresponding in content to the teaching assignment decided by the education provider.1. **Decree 986/1998, section 23**

Notwithstanding any other provision of this decree, a person who has an appropriate education and the skills required by the role can be appointed to a teaching position on a temporary basis for a maximum period of one year. However, appointments exceeding six months can be given to such a person only if at the time of the appointment there is no fully qualified individual available or if there are other special grounds. |
| **Enter the grounds for the employment (tick one box):**1. Decree 986/1998, section 13, subsection 2       (The requirement for a relevant tertiary level degree has been disregarded in accordance with the Decree. The applicant’s eligibility will be checked.)2. Decree 986/1998, section 23       (Employment on a temporary basis in cases determined in this section does not require a formal teacher’s qualification. Therefore, the applicant is not eligible to apply for the study programme.)3. Neither       (The applicant has not been employed as a teacher. Therefore, the applicant is not eligible to apply for the study programme.) |
| Information about the teaching assignment |
| Date when the teaching assignment has started:        |
| The teaching assignment is permanent       |
| The teaching assignment continues as a fixed-term employment relationship until        |
| Is the applicant teaching in an officially recognized programme of vocational study leading to a qualification or degree?       Yes       No |
| Is the applicant acting as a teacher of vocational subjects?       Yes       No |
| Is the applicant acting as a teacher of general subjects?       Yes       No |

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| The applicant’s educational background |
| The applicant has completed the following qualification or education:       |
| Is the qualification or education which the applicant has completed applicable to the teaching assignment?       Yes       No |
| The applicant’s work experience (at least 5 years) |
| The applicant has acquired his or her work experience in the following assignments:       |
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| Has the applicant acquired his or her work experience in tasks corresponding in content to the teaching assignment?       Yes       No |
| Additional information |
| Additional information concerning the applicant’s eligibility:      |
| Education provider and information provider |
| Name of the education provider:       |
| Does your institution have government authorization to provide vocational degrees and vocational education in Finland (‘ammatillisten tutkintojen ja ammatillisen koulutuksen järjestämislupa’)?       Yes       No |
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| Date and signature of principal, director or person responsible for the recruitment       |
| Position and name in capital letters       |
| The form must be attached to the applicant’s online application by 25 January 2024 at 15.00 (EET) or submitted to the applicant’s first-choice Professional Teacher Education institution by email or by post. |

**Excerpt from the 2024 admission criteria for Professional Teacher Education**

In some cases, *qualifications other than a relevant tertiary level degree may grant eligibility*, if the applicant is already working as a teacher of vocational subjects on an officially recognized programme of vocational study in vocational education during the application period to Professional Teacher Education.

An education provider (an institution with government authorization to provide vocational degrees and vocational education in Finland) may disregard the requirement for teachers to have a tertiary level degree, and employ a person as a teacher of vocational subjects on the grounds of extensive or specialized practical competence (more information is available in Finnish in the Decree 986/1998, section 13, subsection 2). The requirement for an applicable Master’s level university degree or applicable degree from a University of Applied Sciences cannot be disregarded in cases where the applicant is applying with a degree from the field of Social services and health. A person employed as a teacher on such discretionary grounds may be eligible for selection to a Professional Teacher Education programme. However, successful completion of the programme will not on its own qualify the person for other teaching positions in Finland. The decision by the education provider to employ the person in a teaching post without a tertiary level degree concerns only the specified teaching assignment.